



FAST. SECURE. OFFSHORE.



## Introducing signOff

signOff is the world's first offshore, cloud-based digital signature service. Offering the highest levels of security and flexible monthly payment plans, signOff makes signing documents digitally simple, quick, cost effective and secure.

## What are digital signatures?

signOff allows you to sign documents using digital signature technology, a sub-group of electronic signatures that provides the highest levels of security and universal acceptance.

Electronic signatures can be as basic as a typed name or digitised image of a handwritten signature. Consequently, electronic signatures can be problematic when it comes to maintaining integrity and security as

there is little to prevent one individual from typing another's name as a signature. This means that an electronic signature that does not incorporate additional measures of security is insecure and vulnerable to copying, tampering and forgery. In many cases, electronic signatures are not legally binding and will require proprietary software to validate the e-signature.

signOff digital signatures are based on public key infrastructure (PKI) technology and guarantee signer identity and intent, data integrity and the non-repudiation of signed documents. The digital signatures cannot be copied, tampered with or altered. Because signatures are based on standard PKI technology they can be validated by anyone without the need for proprietary verification software.

# Advantages

## Lightning Fast

Creating an electronic document, only to have to print a paper copy for obtaining signatures, to then have to rescan the document to send it to the recipient forces your business to spend valuable time, effort and resources on printing, posting, scanning and storing paper documents. This process is long-winded, outdated and unnecessary and can be solved with just the click of a button.

## Anywhere Access

signOff is the world's first offshore, cloud based digital signature software. This means that you can sign your documents with the click of a button at any time, anywhere, on whatever device is most convenient to you.

## Offshore based

Unlike other signature solutions that store data in the USA, signOff is based in the Channel Islands, therefore providing an offshore service that is beyond the jurisdiction of ambiguous data access laws.

Moreover, when signing internal documents your data is not 'stored' or duplicated. Instead, a thumbnail imprint of your signature passes through the cloud. When sending documents to third parties for signing they are stored in the cloud for a short time but this is in the Channel Islands and the time they spend there is under your control.

## Strong security

signOff digital signatures are based on public key infrastructure (PKI) technology and guarantee signer identity and intent, data integrity and the non-repudiation of signed documents. The digital signatures cannot be copied, tampered with or altered. Because signatures are based on standard PKI technology they can be validated by anyone without the need for proprietary verification software.

# Why is it relevant to me?

signOff digital signatures are highly valuable and useful to industries where signing happens on a regular basis, such as in the legal or finance sectors. However, our product is used by an enormous range of industries and is of value to any industry that is required to sign a document, be that an external or internal document.

- Life Sciences & pharmaceuticals
- Government
- Engineering
- Energy & utilities
- Legal
- Healthcare
- Financial Services

## Products

For years we have aspired to the paperless office. Many technologies have been introduced to try and achieve this; document management for effective storage of data, workflow to improve processes, databases to

hold client information... the list goes on. All of these systems hit the paper barrier when a document needs to be signed or approved; we print the document and sign it. We are left with a complete, but analogue document in a

digital world. To return to digital we then scan the document back into the digital arena, but file the paper as it is the original. The process introduces many issues and costs.

## Process

## Paper

## signOff



Printing

Remains expensive, particularly if printing in colour.

Printing not necessary.



Signing

Time consuming, particularly if postage to a 3rd party is necessary.

Sign with the click of your mouse, and send digitally & instantly to your recipient.



Multiple copies

1 printed, 1 scanned. Can complicate matters in legal cases.

Only 1 digital, original copy is necessary.



Disaster recovery

Susceptible to fire / water damage. Cannot be easily recovered.

Easy to backup, recover and archive.



Alterations

Can be easily altered with no obvious evidence after a signature has been applied.

PKI technology makes it impossible to tamper with the contents of the document after it has been signed.

## Products continued



Using iSign overcomes all issues associated with the traditional signing process. Simply add a signature field to your document and double click to sign. iSign will provide a secure digital signature that is automatically embedded in your document, sealing it and proving that you signed it. Once signed, anyone can verify that you signed the document, it has not changed and that you intended to sign it. No paper has been printed or scanned and you are left with a single version of the document that can be saved and backed up.



uSign allows you to share documents quickly and easily with your business partners by uploading them to our secure, offshore, website. Your partner is alerted to the need to sign a document via email with a convenient link. They open the document, adjust where the signature should be placed, add a reason for signing and then click to sign. A full digital signature, like the one applied by iSign for internal signing, is applied and the document is sealed. The partner has an option to download a copy of the document for their records. You are informed once the document has been signed, so that you may also download the document now containing both signatures.

uSign has an option to increase security by adding a one time password as a method of two factor authentication. The initiator enters the signers mobile phone number and a code is sent to the signer to enable a second form of identification.

## FAQs

### Why Digital Signatures?

Nearly all of the documents we create are digital. Traditionally to sign a document we print it, sign it with a pen and then scan and file paper. In business this is expensive at all stages.

### What applications will signOff work with?

iSign and uSign works with popular document formats, including Microsoft Office (Word, Excel), PDF, and SharePoint. If your document format is not immediately supported, then it can be after being easily converted to a PDF format.

### Are digital signatures legally enforceable?

signOff digital signatures are as legally binding as “wet” signatures and are globally acceptable, enabling anyone, anywhere at any time to verify the signer’s identity and intent, and ensure that the document has not been tampered with since it was signed off.

Most jurisdictions worldwide have digital signature legislation. They recognise the legality of a digital signature (standard electronic signature) and deem it a binding signature.

### Can I install iSign on multiple computers?

Yes. To do so, simply download the installation package and install it on the desired computer(s). You will be able to sign using the same username, password and graphical signature on any computer.

## Contact

If you require more information, product support, or wish to give us any feedback on signOff digital signatures, please feel free to send an email or give us a call:

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